



Notes on Application for Secondary One Discretionary Places

A. Application procedures

1. Please submit the application form to our school office in person from the 3rd January 2023 to the 17th January 2023. For other information about our school and the application, please visit our school website (<http://web.tkps.edu.hk/>).
2. After finishing the application form, please prepare a recent photo, HKID, photocopies of P.5 and P.6 academic reports, Application Forms for Secondary One Discretionary Place (offered by EDB) and **two** self-addressed stamped envelopes. You can submit these items to our school within office hours (Monday to Friday 9:00 a.m. to 5:00 p.m.; Saturday 9:00 a.m. to 12:00 p.m.).
3. Student interviews are scheduled for the 18th March 2023 (Saturday). Interviews will be offered to all applicants. Notice for your interview time slots will be sent by mail. The interview name list will be posted on our school website on the 4th March 2023.
4. Notification will be sent to parents of successful applicants of their inclusion in the Successful Lists for Discretionary Places on the 31st March 2023. Schools are required to keep parents well informed of the notification arrangements and collect necessary contact information from parents beforehand. These notification arrangements cannot be reserved for other unsuccessful applicants, nor are the notifications official allocation results. The parents concerned do not need to reply to the notifications.
5. Students who have not received any notification can continue to apply to the school during the central allocation stage.

B. Noted issues

1. Choice of schools at the Discretionary Place (DP) stage is not subject to restriction on districts, which means students may apply to schools not physically located in the district of their primary school (i.e. schools in other districts). However, students should note that these schools may not be included in their school net as one of the schools available for central allocation.
2. Each student may apply to not more than two secondary schools listed in this Handbook, otherwise his/her chance of acquiring a discretionary place will be forfeited.
3. **Two** self-addressed stamped envelopes are needed to receive the interview arrangement and results of the interview.
4. The application form can be downloaded from our school website and should be printed on A4 paper size.
5. No reference letter is needed.

C. Admission criteria

1. According to the 2021/2023 DP methods, 51 students will be selected.
2. Students' performance in various aspects will be considered and the criteria and weighting are shown below:

	Admission criteria	Weighting
I.	Interview 1. Communication skills 2. Formality and dress code 3. Analytic skills 4. Creativity 5. Personal interests 6. Knowledge in everyday life 7. Basic social issues 8. Understanding of our school	40%
II.	General performance in primary school 1. Academic results 2. Conduct 3. Extra curriculum activities and rewards 4. Services	60%
		100%